

Fern Caddenhead, Human Resources Director 602 E. Church Street, Suite 105 Livingston, TX 77351 Email: fern.caddenhead@co.polk.tx.us

Phone: 936-327-6802 Fax: 936-327-6879

TO:

Sydney Murphy, County Judge & County Commissioners

FROM:

Fern Caddenhead, Human Resources Director

RE:

Revision of Personnel Management Systems Book 1

DATE:

October 2, 2023

**Book 1: Polk County Personnel Management System Job Inventories, Job Description-Book 1** 

**Polk County Inventory Book 1** 

Update 1232 Permit Inspection Supervisor